

### Booking a Visa Appointment Online

**Requirements:** HDFC Visa Fee Receipt number (activated), Passport Details & SEVIS Number or I-20 Details

**Procedure:**

- 1) Log on to <http://ceac.state.gov/genniv/>
- 2) Click on the Start Application button
- 3) Select the location of the interview, then after you will get test photo button using that you will upload your photo and test your photo eligibility
- 4) Then click on the Start New Application button
- 5) Then Fill out the 11 steps(personal, educational, friends details), session will expire for every 20 Minutes so we have to save the application into a location for every 10 Minutes
- 6) In final steps we have to upload a photo of size 50\*50 and enter SEVIS Details to submit DS-160 form
- 7) After Submitting DS-160 we get an '**CEAC CODE**' to block the visa date
- 8) Take a print out of confirmation page
- 9) After getting '**CEAC CODE**' logon to <https://www.vfs-usa.co.in/USIndia/Index.html>
- 10) Move to Visa Appointments and click on '**VFS online appointment system**'
- 11) Click on Schedule an Appointment and check I agree radio button and click continue
- 12) Enter Passport Expire Date click continue
- 13) Application Type:
  - a) **State of Residence:** Andhra Pradesh or Whichever Applicable
  - b) **Interview language:** English
  - c) **Purpose of Travel:** Studying in USA/Exchange Visitor
  - d) **Select Visa Class** as F1
  - e) **Have you been refused visa twice:** Ask the student if he is attending the Visa for the first time.
  - f) **Are you applying to the same visa class which expired:** No
- 14) Click continue after viewing the available interview dates
- 15) Enter Passport and Visa Fee Receipt Details
  - a) **First and Middle Name**
  - b) **Surname or Family Name or Last Name**
  - c) **Passport Number and HDFC barcode No**
  - d) **Date of Birth**
  - e) **Enter Mother Name & Re Enter Mother Name**
  - f) **Fill in the Case-Sensitive Code**
- 16) Then after Enter Your **CEAC CODE** to block your visa date

### SEVIS Fee (SEVIS: Student Exchange Visitor Information System)

**Requirements:** Complete and accurate I-20 & must be able to print the receipt & Credit card to pay \$100 fee

**Procedure:**

- 1) Log on to [www.fmjfee.com](http://www.fmjfee.com)
- 2) Click on the radio button that says I-20, then click OK
- 3) Applicant Validation Information (exactly as in I-20)
  - a) Last Name, First Name & Middle Name
  - b) SEVIS Number & Date of Birth
- 4) Form I-901
  - a) Receipt Delivery Address
  - b) Personal details (city of birth, Gender etc)
  - c) School Code & Passport (if available)

[www.i20fever.com](http://www.i20fever.com)

More help : 9959992255, (040) 3058 2255, 3058 2266, 3048 2266 [visa@i20fever.com](mailto:visa@i20fever.com)

DS Forms / SEVIS Instructions @

- 5) Form Verification: Verify form details entered for accuracy
- 6) Receipt Delivery Options
  - a) Destination Telephone Number
  - b) Mode of payment: Credit Card
- 7) Enter Credit Card Details and submit
- 8) Print the Receipt

**Things to be remembered:**

- 1) Filled DS forms can be saved up to 7 days without booking a visa date
- 2) Use Internet Explorer for booking the visa online and not Mozilla Firefox/Google chrome/any other
- 3) After Booking the Visa Date You can Cancel the visa appointment Only Once
- 4) See that you provide correct details in the DS 60 form. After submitting the DS 160 form we will get a Confirmation. If we edit the DS 160 form after submitting we will get a new confirmation with new CEAC code. So editing the submitted DS 160 form is not encouraged.